# **Terms & Conditions**

By registering for and/or attending 2019 Early Origins of Male Violence Conference, herein referred to as the Conference, all registrants agree to be bound by and comply with these terms and conditions. It is the registrant's responsibility to read and understand these terms and conditions.

#### **Registration Agreement. Process and Payment Methods**

- Registrants will be able to select and commit to pay the early registration fee until 11:59 MDT February 28, 2019. If payment has not been received and confirmed by the conference management office by 11:59 MDT February 28, 2019, registrants will be charged the standard Conference fee. If fee is not received by 11:59 MDT April 30, 2019 they will be charged the late registration fee.
- 2. Payment online may be made using a credit card (American Express/Visa/MasterCard), purchase order, or check payable to Kesselman-Jones, Inc.
- 3. Payment of onsite registrations may be made using a credit card or check payable to Kesselman-Jones.
- 4. Registrations will not be confirmed until payment is received and processed by the conference management office. Purchase orders are considered a valid form of payment.
- The Santa Fe Community Convention Center is fully handicapped accessible and ADA compliant. Individuals needing special accommodations should contact <u>boysatrisk@kessjones.com</u>, or call (505) 266-3451.
- 6. Discount codes are assigned by the conference management office. We reserve the right to cancel registrations using unauthorized discount codes.
- 7. Upon registration an automated confirmation message is generated to registrants. Registrants should be sure to obtain this confirmation from the conference management office before committing to travel arrangements.
- 8. Registrants are responsible for making their own lodging and travel arrangements.
- 9. Event emails will be sent to registrants with logistical information and updates, with the most important delivered approximately a week before the event. If you are not receiving conference emails, first check your junk mail and then, contact us at boysatrisk@kessjones.com, or call (505) 266-3451.
- 10. Registrants are responsible for securing appropriate insurance coverage in connection with their attendance at the Conference. Where the registrant is traveling from outside of the host country to attend the Conference, appropriate travel insurance should be purchased independently and in advance of any travel or travel bookings.

## **Cancellation Policy**

- 1. Conference registration can be canceled only in writing (email) to: Kesselman-Jones, Inc. Email: boysatrisk@kessjones.com.
- 2. Substitutions may be made at any time at no extra charge by contacting the conference office.
- 3. Cancellation charges apply as follows:

56 days or more prior to start of event: 50% of the registration fee (Mar. 6, 2019) 28 or fewer days prior to start of event: 100% of the registration fee (After April 2, 2019)

- 4. Registrations may not be split.
- 5. All refunds will be made within 30 days after the Conference.
- 6. In the event of fire, flood or without limit other causes that the Conference reasonably believes to be substantial or that are beyond the Conference's control, we reserve the right to change the times, dates and the venue of the Conference, without incurring any liability to the registrants. In the unlikely event of the program being canceled, a full refund will be made. Liability will be limited to the amount of the fee paid by the registrant. In the event of it being found necessary, for whatever reason, to postponed or change the dates of the Conference, the organizers shall not be liable for any expenditure, damage or loss incurred by the registrant. If by rearrangement or postponement the event can take place, the booking between the registrant and the organizers shall remain in force.
- 7. The registrant, by accepting these terms and conditions fully agrees to indemnify and hold harmless the Conference organizers, employees, agents, contracts and sub-contractors against, and holds it harmless from, all or any loss or damage, injury, actions, proceedings or claims arising from any act or omission of the registrant during the course of the Conference.

#### **Grievance Policy**

The Conference seeks to ensure equitable treatment of every person and to make every attempt to resolve
grievances in a fair manner. Please submit a written grievance to: Kesselman-Jones,
<a href="mailto:boysatrisk@kessjones.com">boysatrisk@kessjones.com</a>, or call (505) 266-3451. Grievances will receive, to the best of our ability, corrective
action in order to prevent further problems.

### **Conference Program**

- 1. Conference program is subject to change.
- 2. Views expressed by speakers are their own. The Conference or its partners cannot accept liability for advice given, or views expressed, by any speaker at the Conference or in any material provided to registrants.

### **Participation**

- The Conference reserves the right, without any liability, to refuse admission to, or to eject registrants from the
  event, in its absolute discretion, including (without limitation), for failure to comply with these terms or if in the
  opinion of the Conference they represent a security risk, nuisance or annoyance to the running of the
  Conference.
- 2. Registrant agrees to comply with all reasonable instructions issued by the Conference and venue operators.
- 3. We reserve the right to photograph and videotape all Conference registrants and to use such photographs and videos in any internal and external communication referring to the Conference, including, but not limited to, its websites and mobile application and social media pages. The registrant hereby consents to such uses. The Conference is held in a public space, therefore we do not prohibit registrants, exhibitors, sponsors, news organizations and other companies from photographing or video or audio-taping some Conference activities.

Registrants who do not wish to be filmed or recorded should advise the organizers by email prior to the event at boysatrisk@kessjones.com,.

- 4. The Conference and associated Conference websites may link to other websites and networking tools provided for the convenience of the users. The contents of these websites are maintained by their owners, for which the Conference takes no responsibility. Neither can responsibility be taken for contents of any website linking to this website.
- 5. Neither the Santa Fe Boys Educational Foundation, nor The Conference nor the conference organizing committee may be held responsible for any loss, injury or damage to any property, whatever the cause may be. The registrant who takes part in the event, is responsible for all tours and trips at his or her own risk. Further, the organizers may not be held liable for any costs or damages incurred resulting from acts outside their control including but not limited to force majeure, strikes and/or public manifestations. Only written arrangements are binding. Registration of a registrant entails acceptance of these conditions.

## **Personal Information**

- By answering "Yes, I would like to be a part of the directory" in response to the question "WOULD YOU LIKE TO JOIN THE SANTA FE BOYS EDUCATIONAL FOUNDATION CONTACT LIST TO LEARN ABOUT FUTURE EVENTS?" registrant agrees to allow the Conference and companies associated with the Conference to contact them regarding their services. Registrants who do not wish to receive such communications should email <u>boysatrisk@kessjones.com</u>, or call (505) 266-3451.
- 2. Registrant contact details will be kept in the Conference database. We do not record or store credit card information after 60 days.
- 3. Unless the conference management office has received an explicit request from a registrant disallowing inclusion in the conference app, the registrant's name, affiliated institutions and title will be visible in the app, and it will be possible for other attendees to message the registrant through the app.
- 4. By answering "Yes, I would like to receive email updates" in response to the question "WOULD YOU LIKE TO RECEIVE UPDATES REGARDING THE CONFERENCE VIA EMAIL?" registrant email addresses will be used to circulate details and announcements of future Boys at Risk Conference or Santa Fe Boys Educational Foundation events. By answering "No, I would not like to receive email updates" the conference will still automatically send one confirmation email to confirm registration, and one final logistics email a week before the conference.
- 5. By answering "Yes, I would like to be a part of the directory" in response to the question "WOULD YOU LIKE TO JOIN THE SANTA FE BOYS EDUCATIONAL FOUNDATION CONTACT LIST TO LEARN ABOUT FUTURE EVENTS?" the Santa Fe Boys Educational Foundation will add attendees' contact information to its database and will announce future events and news of the work of the foundation from time to time. If you would like your contact information to be deleted from the foundation's database after the conference, please notify the foundation at info@santafeboys.org.
- 6. If you would like your registrant record to be deleted AFTER the Conference, please notify Kesselman-Jones by email (<a href="mailto:boysatrisk@kessjones.com">boysatrisk@kessjones.com</a>) or in writing to the conference management office:

Kesselman-Jones, Inc. P.O. Box 30182 Albuquerque, NM 87190

\*These terms and conditions are subject to change without prior notice.

*Updated: 1/4/19*